

**Virginia Tech Research Faculty Promotion 2016-17
Overview and Important Deadlines Summary for
Research Professorial Ranks**

I. Purpose

- Used for the promotion of research faculty into and within the professorial ranks.
- Intended to encourage professional development of research faculty, recognize excellence in research scholarship, and foster collegiality amongst the faculty of the university.
- Predictable administrative process that includes comprehensive peer review similar to the review of promotions for tenure and tenure-track faculty.

II. Process Overview

| | |
|---|--------------------------------------|
| Department establishes own internal deadlines for promotion consideration during 2016-17 | Fall Semester |
| Department head or institute director convenes departmental committee | Fall Semester |
| Department Head or institute director requests dossier from candidates | Fall Semester |
| Candidate submits dossier to departmental committee | Fall Semester |
| Departmental Committee conducts review with external review and faculty, as applicable, input | Early Spring Semester |
| <ul style="list-style-type: none"> • (For college departments only) Departmental Committee makes recommendation to department head • (For institutes only) Departmental Committee makes recommendation to institute director | Early Spring Semester |
| <ul style="list-style-type: none"> • (For college departments only) Department head reviews and makes recommendation to college committee • (For college department only) College committee makes recommendation to dean or senior manager • (For institutes only) Institute director reviews and makes recommendation to Vice President for Research and Innovation | Early Spring Semester March 1 |
| Dean or senior manager reviews and makes recommendation to Vice President for Research and Innovation | March 1 |
| Vice President for Research and Innovation completes review | March 25 |
| Vice President for Research and Innovation submits promotion packets to the Office of the Executive Vice President and Provost | March 31 |
| Executive Vice President and Provost presents to BOV for approval | June |
| Vice President for Research and Innovation informs candidate | June |
| Effective date of promotion (CY Faculty) | July 1 |
| Effective date of promotion (AY Faculty) | August 10 |